

# Henlock Creek

## SCHOOL YEAR INFORMATION

1900 Williams Grant Dr., De Pere, WI 54115

Phone: (920) 425-1900

### SCHOOL HOURS

Start time: 8:40 AM

Dismissal: 3:30 PM



### DROP OFF

8:20-8:40 AM

- Those eating breakfast will enter through the main entrance, door #1 (breakfast begins at 8:20 AM).
- All other students go directly to the playground
- If there is inclement weather, sidewalk signs will be posted by 8:20 AM for students to come in the main entrance for indoor recess.
- Those arriving after 8:40 AM must enter through door #1 and check in at the office.

### DISMISSAL

3:30 PM

### END OF DAY PLAN CHANGES

If there is a change of plans of how your student will be getting home please notify your teacher in writing **BEFORE NOON** or call the office, 920-425-1900. If the teacher or school has not been notified, your child will be sent home the usual way.

### EARLY DISMISSAL

Dismissal time on Early Release days is **11:50 AM.**

#### Early Release Days:

- September 20
- October 17
- November 8
- November 27
- February 21
- March 7
- March 21
- May 2
- June 6

### ABSCENCES

To report an absence please dial **920-425-1900** and press 2. Absences must be reported by 8:00 AM.

Pre-scheduled and long term absences, such as vacation, should be reported to the teacher as well as [jschnurer@wdpsd.com](mailto:jschnurer@wdpsd.com)

